投標注意事項:

Bidding Documents Submission Notice:

1. 請將所有投標文件備妥並密封於信封內。

Please make sure you have all bidding documents ready, and make sure your tender is in a sealed envelope.

1. 請將外標封黏在快遞信封外如圖示。

Please paste our cover sheet on the outside of a forwarder’s envelope as below.



1. 本案須檢附以下投標文件:

This required bidding document includes:

■設立登記證明

 A Certificate of registration or establishment documents of under applicable law in your country

■用印之標價清單

 A signed Price List of Tender with your Bid Price

■投標廠商代理人授權書

 Power of Attorney signed by Company President or CEO

■企劃書3份

 Proposal in **three** complete sets, the following items shall be included in your proposal:

|  |  |  |
| --- | --- | --- |
| 審 查 項 目 (Examination Item) | 項 目 說 明 (Description) | 配分(Score) |
| 廠商信譽、履約能力及實績(Tenderer’s reputation, performance capability and its achievement) | 1.提供曾完成與本案類似之承做經驗與實績(Providing tenderer’s contract performance record or similar experience and achievement example) 2.廠商在全球或在台銷售業績與服務狀況(Tenderer’s sale outstanding accomplishment and its after-sales services description)  |  30 分 |
| 技術規格性能(Tenderer’s technical specifications, performance) | 1.產品設備內容（含軟、硬體架構或配置、主要配備內容及廠牌名稱）(Tenderer’s product description including its software, hardware structure, allocation, main equipment and manufacture brand)2.產品未來相容、擴充能力，與既有環境及設備之整合情形(Providing product its compatible and expandable capability and how to integrate with current environment and original equipment)  |  30 分 |
| 履約品質及管理執行能力(Tenderer’s performance quality and its management capability)  | 1工作項目劃分品質內容與保證措施、交付項目與測試時程等規劃(Examine tenderer’s mark off action items and its evaluate quality control description, delivery items and inspection planning) 2.國內外支援體系與技術能力支援說明(International and local technical logistic support description)※請留意交期不得晚於契約規範之交期※Please note that a bidder should accept NSRRC required schedule, or offer an earlier delivery schedule. |  20 分 |
| 價格(Price) | 價格明細及分析(Price list and Cost breakdown) | 20 分 |

1. 請於截標前將投標文件送達本中心。

Please submit your documents to NSRRC by closing deadline.

※ 請留意投標文件逾期將不予受理。

 *Please note a late tender will not be considered*.

Kind regards,

Ms. Kate Hsu

Deputy Administrator/Procurement Office

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